

Narrabri Crush Plant Canola Seed delivery instructions

In an effort to reduce the amount of trucks parking in and around the crush plant Cargill has implemented a time-slotting procedure for all seed deliveries into the plant. The time-slotting procedure will provide the following benefits;

- ✓ Offers greater control of trucks delivering into the plant over the day
- ✓ Helps to avoid bank ups in Baranbar St, Narrabri (street outside to the plant)
- ✓ Gives all growers and freight companies more certainty around when they will be unloaded
- ✓ Reduce overall waiting times for trucks

Please adhere to the following booking procedures:

Canola seed

- 1) There will not be 'on the day' bookings. All bookings must be completed at least 24 business hours prior to required delivery day.
- 2) Growers to call Justin Ward to organise delivery dates and times for each load. Growers need to provide contract number, carrier and truck rego upon booking in loads.
- 3) Bookings/changes can only be made during business hours 8.30am – 5pm Monday – Friday
- 4) Please advise via phone call or e-mail if booked trucks are to be cancelled no later than 24 hours prior to delivery.

Delivering into the Narrabri Crush Plant

- 1) Please arrive in Baranbar Street and liaise with the weighbridge (UHF 33) **no earlier** than 10 mins before the start of the designated slot. Do not drive straight into the plant without liaising with the weighbridge operators first. If arriving early head to the Narrabri Truck stop, located at 11553 Newell Hwy. Trucks are not to wait on Baranbar St outside the plant.
- 2) Please quote relevant **order number** once entering into the plant and present the Grower Declaration forms to the weighbridge as per usual procedure.
- 3) Late trucks will be unloaded at the discretion of the weighbridge operators, depending upon schedule activity or available slots.
- 4) Any trucks arriving not quoting their **order number** will not be tipped and will have to wait until Justin Ward is in the office (**8:30am to 5pm**) to confirm. **Note: The order number is provided when booking in timeslots. The order number is a 6 digit number starting with 1.**

Even though trucks must briefly wait in Baranbar St prior to deliver, trucks will not be permitted to wait in the street for long periods which is a council regulations. Please do not park in or around the crush plant overnight, and do not park across neighbouring driveways which will affect vehicle access, as council representatives often drive past and will book offending vehicles.

Do not clean out trailers outside the plant as this can attract a council fine

We will appreciate the cooperation of all carriers to abide by the above procedures when delivering into the crush plant during harvest.

Narrabri Plants physical address :

3 Baranbar Street, Narrabri, NSW 2390.

Justin Ward

Trade Execution Coordinator(Narrabri Seed and Meal)
Direct: 03 9268 7326 E-mail: Justin_Ward@cargill.com

Available between 8.30am – 5pm Monday to Friday

Minimum PPE requirements:

- Hi-Vis Long Sleeve Cotton Shirt or Hi-Vis Vest if the shirt is not Hi-Vis
- Cotton Trousers (NO Shorts)
- Steel Toed Safety Boots
- Safety Glasses
- Hard Hat

Truck drivers not adhering to these site rules will not be allowed on site

